



# SAFETY FUNDAMENTALS

WHAT MAKES A SOLID SAFETY PROGRAM  
“SAFETY CULTURE”

# Topics to Discuss

1. Safety Philosophy
2. Safety Commitment
3. Safety Communication
4. Safety Roles & Responsibilities
5. Management's Role & Responsibilities
6. Employee's Role & Responsibilities
7. Accidents
8. Accident Investigation
9. Teamwork

# SAFETY PHILOSOPHY

Protecting our most valuable resource, our employees. No phase of the business is more important. We believe that all accidents can be prevented and that **SAFETY** is an integral part of everyone's job.

# SAFETY COMMITMENT

- ▶ A commitment-based safety environment means that **SAFETY** is seen as everyone's concern from the Senior Leadership down.
- ▶ Commitment based **SAFETY** is geared towards making **SAFETY** its own reward and rewarding employees for being proactive in protecting their **SAFETY** and the **SAFETY** of others.

# SAFETY COMMUNICATION

- ▶ With a **COMMITMENT-BASED** Safety culture in place, employees are more likely to report potential SAFETY issues because they believe that their concerns are being heard and taken seriously.
- ▶ How Do We Communicate???

# Safety Roles and Responsibilities

A safety culture that defines its Philosophy, Commitment, and passionately Communicates.

Make everyone's **SAFETY** role and responsibilities crystal clear

# Management Roles and Responsibilities

- ▶ Ensure employees have received proper safety training before they are assigned their work.
- ▶ Document all training and safety classes.
- ▶ Provide employees with tools and equipment necessary for performing their work safely.
- ▶ Properly address safety problems or issues that employees bring to their attention and involve the local Safety Leader as needed.
- ▶ Clearly identify safe behaviors that employees should exhibit on the job, based on their work tasks.
- ▶ Exhibit the same safe behaviors that are expected of employees
- ▶ Provide positive feedback to employees who exhibit safe behaviors.
- ▶ Teach the employee the appropriate safe behavior
- ▶ Discuss the possibility consequences of unsafe behaviors.
- ▶ Administer disciplinary action when necessary.

# Employee Roles & Responsibilities

- ▶ Follow established safety rules and procedures and perform work in a safe manner that does not endanger themselves, others, property, the public or the environment.
- ▶ Promptly report potentially unsafe conditions requiring attention to their managers/supervisor even when the conditions seem minor.
- ▶ Adhere to manufacturer safety recommendations and limitations.
- ▶ Provide suggestions concerning safety improvement.



# Definition of an Accident

An unfortunate incident that happens unexpectedly and unintentionally, typically resulting in damage or injury.



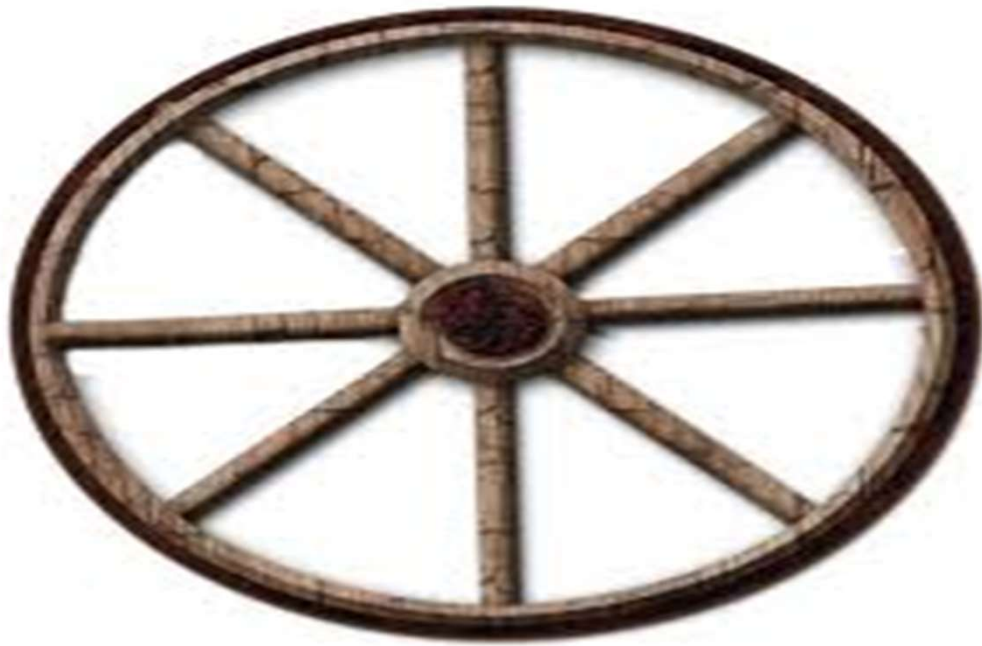
# Accidents

- ▶ **What are some reasons we have accidents?**
- ▶ **Unsafe Acts v. Unsafe Conditions**
- ▶ **Accidents can be prevented...but How?**

# Four Steps to Accident Investigation

- ▶ What Happened?
- ▶ Why Did it Happen?
- ▶ What can be done?
- ▶ Get it done!

# Teamwork



**Even good SAFETY Programs with  
good SAFETY Cultures still have  
accidents**

**The Donny Incident**

